

# Submission Guide – MPSC

Ready to submit your answers but not sure how to proceed? Don't worry. We've prepared a quick and clear guide for you.

## Step-by-step instructions:

### 1. Log in

Log in using your email or Google account in the top-right corner of the website.

### 2. Automatic redirect

After logging in, you will be automatically redirected to the homepage.

### 3. Navigate to MPSC

In the navigation bar, click on “MPSC” and select “Submission of Answers”.

### 4. Select round and case study

- Choose the round you want to submit (e.g. **Round 1**).
- Then select the **case study label**.

## Understanding the label format

Labels follow a unified format, for example:

**R1\_CS1\_01\_2025/2026**

Each part of the label has a specific meaning:

- **R1** → the round number
  - *R1 = Round 1, R2 = Round 2, etc.*
- **CS1** → the case study number
  - *CS1 = Case Study 1, CS2 = Case Study 2, etc.*
- **01** → the question group within the case study
  - This number **may or may not be present**.
  - It is used when a case study contains multiple questions that are submitted in separate parts.

### Example:

- **R1\_CS1\_01\_2025/2026** → questions **1, 3, and 5** from **Case Study 1** in **Round 1**
- **R1\_CS1\_02\_2025/2026** → questions **2, 4, 6, and 7** from the **same case study and round**
- **2025/2026** → the academic year in which the round is being completed

### **5. Fill in your answers**

Once the questions appear, write your answers into the designated fields.

### **6. Submit**

After finishing, click the blue **“Submit”** button.

That’s it. Your answers have been successfully submitted. You can now wait for the results.

### **Video tutorial**

The video guide is available on the official website [www.mmedcon.com](http://www.mmedcon.com), under **“MPSC”** in the navigation bar, in the **“Tutorials”** section.